

Scott & Stringfellow Educational Foundation
Honoring Outstanding Educators Making a Difference

S&S Educational Foundation
2005 Excellence in Education Awards

This recognition program was created through the Scott & Stringfellow Educational Foundation, which awards educational scholarships to students in the communities we serve. In 2001, the Foundation added a new dimension, recognizing teachers and educators making a special difference in the lives of developing generations.

Scott & Stringfellow believes children's educational experiences influence their lifelong attitudes toward learning, self-discipline and success. These grants are designed to promote and recognize educators who help students think, grow, and develop in today's world. The Foundation regards these grants as investments in community education, so applicants should demonstrate how an award would benefit the teacher, the students, or the community served.

Applications will be accepted until 5:00 p.m. EST, January 31, 2005. The Foundation will award up to six grants of up to \$5,000 each to outstanding educators based on their applications. Winners are expected to make a presentation to the Foundation within one year of being awarded the grant. Local media will receive news releases detailing each recipient's Excellence in Education award and how the funds will be utilized to benefit the community.

Guidelines

While the general purpose of the Foundation remains constant, we reserve the right to change guidelines without notice in order to reflect the latest developments in the academic world.

Eligibility

- Eligibility for these grants is limited to public or private school educators employed within the following communities served by Scott & Stringfellow offices: Martinsville, VA; Charlottesville, VA; Alexandria, VA; Staunton, VA; Williamsburg, VA; Manassas, VA; Charlotte, NC; Winston-Salem, NC; Greensboro, NC; and Columbia, SC.
- Eligibility is limited to full-time educators, including faculty and staff, working with the K-12 age group.

Application

- Each entry must be submitted by one educator, based on his/her own work. If a team coordinates a project, please select one member to be the key contact and submit the application under that name.
- Each applicant is limited to one entry per year.
- Entries must follow the instructions. Entries missing any of the major components will be disqualified.
- Any references must be cited.
- An applicant may be asked to submit additional information, if requested by the review panel later.
- Entry must clearly state how funds will be used if awarded and what approximate resources are required for the proposed usage of funds. A breakdown of the proposed use of funds and an itemized budget for your grant request are expected.
- The application is only available as a downloadable file from www.scottstringfellow.com, on the About Us/Serving Our Communities page.
- Submit **6** complete sets (1 original, 5 copies) of the application to the Scott & Stringfellow Educational Foundation:
Elizabeth Ronston
Scott & Stringfellow Educational Foundation
909 East Main Street
Richmond, VA 23219

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Letter of Support

- A one-page letter of support from another individual must be submitted. This person must be a principal or other educational administrator with direct knowledge of the applicant.
- This letter should be written on official letterhead and detail the impact the applicant has made on students. The letter should specifically address these questions:
 - What makes the applicant an effective educator?
 - What makes the applicant different from other educators?
 - What outstanding contributions has the applicant made to education in your area?
- This letter must be sent directly to the Scott & Stringfellow Educational Foundation by the writer, and received by the deadline for the applicant to be considered.
- Deadline: 5 p.m. EST, January 31, 2005.

General

- The decisions of the review panel are final.
- Family members of anyone employed by Scott & Stringfellow, BB&T or its subsidiaries are ineligible for these grants.
- The Foundation regards these grants as an investment in community education, so successful applicants will show how an award will benefit the teacher, the students, or the community served.
- Winners must present the Foundation with a utilization of funds report within one year of receiving the grant.

- Your complete application including letter of support must be received by 5:00 p.m. EST January 31, 2005 to be considered.
- All applications must be complete to be considered. Do not forget to sign your application.
- Grants will be awarded May 2005.
- If you have questions, please contact Elizabeth Ronston at 804-782-8886 or 800-552-7757, ext. 8886.

Criteria for Evaluating Proposals

The review panel will consist of Foundation board members, educators, parents, and business professionals. While a variety of considerations are used in evaluating proposals, the Foundation will pay special attention to the following:

- Evidence of long-term commitment to educating youth
- Proven commitment to raising educational standards
- Excellence and success in the educational field
- Programs or ideas that enhance critical thinking or practical life skills

Awards shall be made on an objective and nondiscriminatory basis within the meaning of IRC section 4945.

Contact Information

Elizabeth Ronston
Scott & Stringfellow Educational Foundation
909 East Main Street
Richmond, VA 23219
804-782-8886
800-552-7757, ext. 8886

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S&S Educational Foundation
2005 Excellence in Education Awards - Educator Application

Full Name _____

Home Address _____

Zip Code _____

Home Telephone Number _____

Email Address _____

Social Security Number _____

Closest Scott & Stringfellow branch _____

School Area: Martinsville, VA Winston-Salem, NC Charlotte, NC Greensboro, NC
 Charlottesville, VA Manassas, VA Staunton, VA Columbia, SC
 Alexandria, VA Williamsburg, VA

School _____

School Address _____

School Phone Number _____

School Grades: Pre-K through K Elementary Middle High school

Principal's Full Name _____

School District _____

Type of educator: Classroom Other _____

Subject areas you teach or influence (include position held): _____

Grade and age levels you teach or influence: _____

Briefly describe your school district and the student demographics:

Briefly describe your teaching/educating strategies and how they help student development. Please include any examples of any innovative activities you have run and how they have made an impact on student development:

Briefly describe any additional activities you are involved with that impact the lives of today's youth:

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Checklist

- Completed the official application.
- Requested letter of support and provided writer with deadline and contact information.
- Stapled the entire entry in the upper left-hand corner. Please do not send CD-ROMs, disks, etc.
- Mailed the original application plus 5 copies to:
 - Elizabeth Ronston
 - Scott & Stringfellow Educational Foundation
 - 909 East Main Street
 - Richmond, VA 23219
- Deadline: 5:00 p.m. EST, January 31, 2005.

I understand that this application authorizes my principal or other educational administrator to release performance information on my behalf to the Scott & Stringfellow Educational Foundation. I also understand that, should I be chosen for a grant, my name and photograph may be used in Scott & Stringfellow or BB&T publications, and will be shared with the press.

Signature of Applicant _____

Print Name _____

This form is part of the applicant's complete file. In order to be considered, the Scott & Stringfellow Educational Foundation must receive this form and all other components no later than 5:00 p.m. EST, January 31, 2005. Faxes will not be accepted.